

Welcome back to our Out of School Club

Dear Parents and Carers

As you know our Out of School Club will be reopening from 7th September. We are really looking forward to welcoming you back to the Club after such a long time.

I am sure you have mixed emotions about your child returning to school and the Out of School Club. We want to reassure you that we will be doing everything we can to ensure your child's experience with us remains an enjoyable, secure and but also a safe experience.

There will be changes when you return, but these have been put in place to ensure that our children, families, and staff remain safe and well. This is our number one priority. I have attached a link to our Operational plan which provides you with details on how we will be running the nursery over the coming months, this will be constantly under review.

7 Principles to keep us safe

The safety of our families and staff is our utmost priority and we will be using the below principles as a guide of how we will minimise the risk:

- All adults to keep 2 metres apart when dropping and collecting your child
- Keep children and staff at home if they have symptoms
- Lots and lots of handwashing regular throughout the day
- Catch it, kill it, bin it!
- Lots of cleaning of surfaces and toys
- More outdoor play for children

Preparing to return to Out of School Club

To help us and you prepare, please find a link to our Welcome Pack for you to review and in places, **complete and return to us at least 1 working day before your start date:**

- 'More about me' document – **please complete and return**
- Screening and declaration agreement – **please complete and return**
- Out of School Club re-opening frequently asked questions
- Operational Plan – detailed plan of how the club will be run in the coming months – this will be constantly reviewed.

- ☑ Review your contact details on Famly – this needs to be completed before you return

Download the Welcome Pack here:

<https://kindrednurseries.co.uk/coronavirus/returning-our-out-school-club>

Please complete each form online, save and email back to your nursery manager to review.

What will be different?

There will be changes to the pick-up and collection procedures and some of the activities available. Once your child is in the club, there will still be exciting and engaging activities to support learning, but they may look a little different to what you are used to. We will be removing resources that are difficult to clean after each session e.g. sand, soft toys, cushions, and rugs. Our team will ensure there will be lots of inspiring activities to keep our children's imaginations busy.

Dropping off and collection at the Out of School Clubs

When you arrive at Club it will be a little different as we try to protect everyone. We will only permit one adult for drop off and collection and there will be markers in place to practice social distancing while you queue. While following the social distance requirements a member of staff wearing a face mask will bring your children through the garden to the gate to meet you. From here we will share with you details of your child's day.

Hopefully in the attached pack we have covered many of your questions, but if you do want to ask us anything else please do hesitate to contact us : by email

Rebecca.payne@kindrednurseries.co.uk or greatburstead@kindrednurseries.co.uk

Thank you for your ongoing patience, support, and flexibility as we work to re-open the Out of School Club in a safe and considered way.

We look forward to seeing you soon.

Kind regards

Rebecca Payne and the Great Burstead Team
Out Of School Club Manager